|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **University of Dubuque Theological Seminary**  **Dubuque, IA**  **November 11-14, 2024**  **Association of Theological Schools**  **Comprehensive Evaluation Visit for Initial Accreditation**  **Schedule**  **Version October 11, 2024** | | | | |
|  | | | | |
| **ATS Evaluation Committee** | | | | |
| **Name** | **Arrival Info**  (flight & time) | **Transport from Airport** | **Cell / Email** | **Proposed Writing Responsibilities** |
| Kelly Campbell  *Chair / Educator* |  |  | 415-686-0585 | Standard 1 Mission and Integrity  Standard 6 Library and Information Services  Standard 8 Faculty |
| Jonathan Kim  *Academic / Educator* | Traveling w/Emanuel | 224-504-9673 | Standard 4.1-5 MDiv program  Standard 4.6-9 MA programs (MA, Religion; Mission and Discipleship; Missional Christianity; Reformed Theology)  Standard 5.1-6 DMin degree |
| Scott Samuelson  *Public Member* | Traveling w/Emanuel | 847-989-8744 | Standard 3 Student Learning and Formation  Standard 7 Student Services  Standard 4.6-9 MA programs (MA, Religion; Mission and Discipleship |
| Evan Taddia  *Administrator/CFO* |  | 254-252-2211 | Standard 2 Planning and Evaluation  Standard 9 Governance and Administration  Standard 10 Institutional Resources |
| Emanuel Naydenov  *ATS Director of Accreditation* | Driving from Milwaukee | 412.463.3313  [naydenov@ats.edu](mailto:naydenov@ats.edu) | Support for visiting committee |
|  | | | | |
| **Hotel** | | | | |
| Best Western Plus, 3100 Dodge Street, Dubuque, IA 52001 563.557.8000 | | | | |
| **School Representatives** (name, title, email, phone type & number) | | | | |
| President Travis L. Frampton at [UDPresident@dbq.edu](mailto:UDPresident@dbq.edu), 563.589.3224  Beth McCaw, Academic Dean/ALO, [bmccaw@dbq.edu](mailto:bmccaw@dbq.edu), 563-589-3390 | | | | |
| **NB** [if needed] | | | | |
|  | | | | |
|  | | | | |
|  | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday, November 11** Note: All times CT | | | | |
| **TIME** | **EVENT** | **ATS COMMITTEE PARTICIPANTS** | **SCHOOL PARTICIPANTS** | **LOCATION / ZOOM LINK** |
| 4:00pm | Evaluation Committee Initial Executive Session | Full Committee | None | Room at the hotel (generally) |
| 5:45pm | Meet in hotel lobby for dinner | Full Committee |  |  |
| 6:00pm | Opening Reception & Dinner | Full Committee | **Travis L. Frampton**, President  **Beth McCaw**, Dean of Seminary  **Lindsey Ward**, Director of Seminary Vocation  **Debra Stork**, Interim VPAA  **Amy Edmonds**, VP for Operations  **Bradley Longfield**, Professor of Church History | Vinny Vanucchi’s (180 Main Street) |
| 8:00pm | Return to hotel | Full Committee |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Tuesday, November 12** | | | | |
| **TIME** | **EVENT** | **ATS COMMITTEE PARTICIPANTS** | **SCHOOL PARTICIPANTS/TITLES** | **LOCATION / ZOOM LINK** |
| 7:45am | Depart Hotel for School | Full Committee |  |  |
| 8:00am | Arrive at School, Settle in Work Room | Full Committee |  | Committee work room (Library 109) |
| 8:15-9:05am | Interview with President re: Standards 1, 2, 9, 10 | Full Committee | **Travis L. Frampton**, President | President’s Conference Room MTAC 316 |
| 9:10-10:00am | Interview Academic Dean re: Standards 3, 8 | Full Committee | **Beth McCaw**, Dean of Seminary | Urbach, VanVliet Hall Room 212 |
| 10:00-10:20am | Break / Brief Committee Meeting in Work Room |  |  | Committee work room (Library 109) |
| 10:20-11:00am | Interview Director of the Self-Study | Full Committee | **Beth McCaw**, Dean of Seminary  **Lindsey Ward,** Director ofSeminary Vocation | Urbach Lounge VanVliet Room 212 |
| 11:10-11:50am | Interview with CFO re: Standard 10 | Evan Taddia | **James Steiner**, CFO & Controller portion | Smith Conference Room 200 |
|  | Interview with Director(s) of MDiv, master’s program(s) re: Standard 4.1-5, 4.6-9 | Jonathan Kim | **Matthew Schlimm**, Faculty Rep for the MDiv program  **Christopher James**, Director of MAMD  **Bradley Longfield**, Director of MART  **Susan Forshey**, Director of MAM | Urbach Lounge VanVliet Room 212 |
|  | Interview/Inspection of library with Director of Library re: Standard 6 | Kelly Campbell | **Vance M. Thomas**, Librarian | Vance’s Office  Library Room 201 |
|  | Interview with Director of DE/Online re: Standard 3.6-10 | Scott Samuelson | **Lindsey Ward**, Director of Seminary Vocation | Lindsey’s Office  VanVliet Room 208 |
| 12:00-1:15pm | Lunch with Students | Full Committee – Jonathan lead | In-Person  **Emmy Gimple**, MDiv Residential  **Ryan Wolfer**, MDiv/MART Res.  **Bridgett Boone**, MAMD Res.  Zoom  **Lane Thompson**, MDiv Distance  **James Baty**, MDiv Residential  **Josh Clapp**, MDiv Distance  **Cesar Carhuachin**, MART Dist.  **John Salazar**, MAMD Distance  **Lynne Moffet**, DMin  **Krista Denne**, DMin | Urbach Lounge  VanVliet Room 212  Join Zoom Meeting  <https://dbq.zoom.us/j/98884671062?pwd=ZsS2j7Ko57xaYGi2YYaybcMy0AE1nL.1>  Meeting ID: 988 8467 1062  Passcode: 850858 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1:15-1:30pm | Brief Campus Tour / Break | Full committee | **Samuel Felderman**, Director of Seminary Admissions | Will meet you at the Committee Work Room, L109 |
| 1:30-2:10pm | Interview with MDiv Field Ed supervisors and Placement Director re: Standards 4.4 and 7.10-11 | Scott Samuelson | **Lindsey Ward**, Director of Seminary Vocation  **Stephanie Ells,** Pastor at 1stPresbyterian Church | Urbach Lounge,  VanVliet Hall Room 212 |
|  | Interview with Advancement /Development Director re: Standards 2 and 10 | Evan Taddia | **Melissa Hemesath**, VP for Advancement | Peter & Susan Smith Welcome Center, Room 364C |
| 2:20-3:00pm | Interview with Student Services staff (admissions, registrar, financial aid) re: Standard 7 | Scott Samuelson | **Samuel Felderman**, Director of Seminary Admissions  **Kim Wulfekuhle-Isaac**, Registrar  **Teresa Brahm**, Director of Financial Aid | Urbach Lounge, VanVliet Hall Room 212 |
|  | Interview with Director of DMin program re: Standard 5.1-6 | Jonathan Kim | **Timothy Slemmons**, Director of the DMin Program | Tim’s Office, VanVliet Room 326B |
| 3:15-4:15pm | Interview with Faculty as a group re: Standards 3 and 8 | Full Committee - Kelly Campbell leads | **Elmer Colyer**, Professor of Systematic Theology  **Mary Emily Duba**, Assoc. Professor of Theology  **Nicholas Elder**, Assoc. Professor of NT  **Susan Forshey**, Assoc. Prof. of Discipleship and Formation  **Christopher James**, Prof. of Evangelism & Missional Christianity  **Bradley Longfield**, Prof. of Church History  **Matthew Schlimm**, Prof. of OT  **Timothy Slemmons**, Professor of Homiletics & Worship  **Vance Thomas**, Library Directory  **Lindsey Ward**, Director of Seminary Vocation | Urbach Lounge,  VanVliet Room 212 |
| 4:15-5:30pm | Committee Meeting | Full Committee |  | Committee work room (Library 109) |
| 6:00pm | Committee Dinner | Full Committee |  | Off site |
|  | [Menu – Pepper Sprout](https://peppersprout.com/current-menu/) |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Wednesday, November 13** | | | | |
| **TIME** | **EVENT** | **ATS COMMITTEE PARTICIPANTS** | **SCHOOL PARTICIPANTS/TITLES** | **LOCATION / ZOOM LINK** |
|  |  |  |  |  |
| 8:00am | Depart Hotel | Full Committee |  |  |
| 8:15am | Arrive at School | Full Committee |  |  |
| 8:15am | Committee Debrief | Full Committee |  | Committee work room (Library 109) |
| 8:45-9:25am | Interview with Director of Facilities and Director of IT re: Standard 10.8 and 10.9 | Evan Taddia | **James Steiner**, VP of Finance and Auxiliary Services  **Sherry Cusick**, Director of Information Technology | Smith Hall Conference Room 200 |
|  | Interview Dir Seminary Vocation/Pastor seminary students/Coordinator Spiritual Life | Scott Samuelson | **Lindsey Ward**, Director of Seminary Vocation  **Emily Blue**, Pastor to Students  **Susan Forshey**, Assoc. Prof of Discipleship & Formation | Guy Chapel  VanVliet Hall  Room 200 |
| 9:35 – 10:25am | Interview Dir of Evaluation (Assessment) and/or committee re: Standard 2.5-8 | Evan Taddia | **Lindsey Ward**, Director of Seminary Vocation | Lindsey’s Office  VanVliet Hall Room 208 |
|  | Seminary Council of Advisors | Kelly Campbell,  Jon Kim | In-Person:  **Ian McMullen,** ExecutivePresbyter  **Grant VanderVelden,** Pastor  Zoom:  **Cathy Young,** Retired Pastor  **David Leistra,** Pastor  **Eric Hoey,** Pastor | Urbach Lounge  VanVliet Room 212  Join Zoom Meeting  <https://dbq.zoom.us/j/98723690719?pwd=AXyfEZS4DbYcDtf2waHD8cat7caADl.1>  Meeting ID: 987 2369 0719  Passcode: 583914 |
|  | Interview Support Staff | Scott Samuelson | **Jill Dodds**, Admin Assist to Dean  **Emily Blue**, Pastor to Students  **Samuel Felderman**, Admissions Director  **Becky Shellabarger**, Director of CRE Program  **Amanda Yarolim**, Assistant Registrar  **Carla Weber**, Transcript Evaluator  **Sara Sroka**, Director of Student Financial Planning | Guy Chapel  VanVliet Hall  Room 200 |
| 10:35-11:15am | Interview alums | Full Committee | Zoom  **Glenn Hodges**, DMin Alum  **David Conde**, MAMD Alum  **Paul Snyder**, MDiv & DMin  **Deb Kinney,** DMin Alum  **Karolee Larson**, MDiv Alum  **Lynn Miller**, MDiv Alum | Urbach Lounge  VanVliet Room 212  Join Zoom Meeting  <https://dbq.zoom.us/j/99357314250?pwd=jSRugXRjFmNRW80awzJYlHU9DEHoDo.1>  Meeting ID: 993 5731 4250  Passcode: 211660 |
| 11:15 | Break |  |  | Committee work room (Library 109) |
| 12:00-1:15pm | Lunch – Board of Trustees re: Standards 1, 2, 9, 10 | Full Committee – Kelly and Evan lead | In-Person  **Douglas Horstman**  **Lynn (Tut) Fuller**  Zoom  **Suzanne Preiss**  **John Couchman**  **Kent Peterson**  **Robert Webb**  **Cathy Young** | President’s Conference Room  MTAC 316  <https://dbq.zoom.us/j/98687172704?pwd=dcbM05C1btECah3puC6aBlF4Q7vBc6.1>  Meeting ID: 986 8717 2704  Passcode: 440642 |
| ~~1:15 – 2:00pm~~  ~~No Appt~~. | ~~Interview re: university controller will take place with CFO, Jim Steiner during his session on Tues, Nov. 12 at 11:10 a.m.~~ | ~~Evan Taddia~~ | Controller, Kathy DeYoung is on vacation. **Jim Steiner**, CFO, will cover Controller portion at his CFO meeting Tuesday, Nov. 12 at 11:10 a.m. | N/A |
| 1:15-2:00 p.m. | Interview with affiliate faculty | Kelly Campbell, Jon Kim | In-Person:  **Richard Shaffer**, DMin Adjunct  **Jim Gunn,** DMinAdjunct  **Karen Nelson,** DMinAdjunct  **Loren Shellabarger,** CPE  **Richard Burnett,** MART  **Jim Miller,** MART Adjunct  Zoom:  **Marcus Allen**, MLC Adjunct  **Gregory Glover,** MARTAdjunct  **Jerry Andrews,** MART Adjunct  **Steve Crocco**, MART Adjunct | Urbach Lounge  VanVliet Room 212  Join Zoom Meeting  <https://dbq.zoom.us/j/92919168966?pwd=79brl5w8zi50ICaKKjrSzcKFbPbsKQ.1>  Meeting ID: 929 1916 8966  Passcode: 376776 |
| 2:00-5:00pm | Committee Executive Session | Full Committee |  | Committee work room (Library 109) |
| 4:30-4:45pm | Debrief with President, dean | Chair, Liaison | **Travis L. Frampton**, President  **Beth McCaw**, Dean of Seminary | President’s Conference Room  MTAC 316 |
| 6:00pm | Committee Dinner | Full Committee |  | Off site |
|  | [Brazen Open Kitchen - Dubuque Iowa](https://www.brazenopenkitchen.com/menu) |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **THURSDAY, November 14** | | | | |
| **TIME** | **EVENT** | **ATS COMMITTEE PARTICIPANTS** | **SCHOOL PARTICIPANTS** | **LOCATION / ZOOM LINK** |
| 8:00am | Depart Hotel | Full Committee |  |  |
| 8:15am | Arrive at School | Full Committee |  |  |
| 8:30-8:45am | Exit Meeting | Full Committee | **Travis L. Frampton**, President **Beth McCaw**, Dean of the Seminary  **Doug Horstman**, Chair, Board of Trustees | President’s Conference Room  MTAC 316 |
| 9:00am | Visiting Evaluation Committee Departs |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Departures** |  |  |
| **Name** | **Departure Info**  (flight & time) | **Transport to Airport** |
| Kelly Campbell |  | ATS rental |
| Jonathan Kim | Riding back with Emanuel |
| Scott Samuelson | Riding back with Emanuel |
| Evan Taddia |  |
| Emanuel Naydenov | Driving a rental from Milwaukee |