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|  | **Annual Performance Review** |
| ***Employee:***  | ***Position:*** |
| ***Supervisor:*** | ***Date:*** |

Reflect on the following areas of responsibility, focusing on the period of the last year. A paragraph long response is sufficient for each area.

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| *Employee Evaluation* | *Supervisor Evaluation* |
| **Mission. In what 2-3 key ways have you been able to contribute to UD’s mission?** [**UD Mission**](https://www.dbq.edu/AboutUD/Mission/) |
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| **Job Responsibilities - Areas of Strength. Identify 2-3 job responsibilities for which you have made the strongest contributions in the last year.** |
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| **Job Responsibilities - Areas for Growth. Identify 2-3 job responsibilities in which you would like focus your efforts at improvement over the next year.** |
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| **General Comments/Observations** |
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| ***Employee Signature:***  | ***Date:*** |
| ***Supervisor Signature:*** | ***Date:*** |