This self-evaluation is designed to initiate an intentional pause in ministry practice for the purpose of reflecting on the self-directed learning that a student is accomplishing in their internship and evaluating progress made toward internship goals and tasks. Students will evaluate their abilities in ministry broadly, as they pertained to the internship experience, and assess their learning in a summative way. Students should share or discuss their final self-evaluation with their site supervisor and guidance committee.

**STUDENT SELF-EVALUATION**

Student Name:

SPM Setting:

SPM Supervisor:

SPM Term/Year:

**MINISTRY ABILITIES**

For each item below, rate the effectiveness of your abilities as demonstrated in your supervised ministry. You may mark NA for any items that were not demonstrated in your internship. Space for comments follows each category of items.

**1 2 3 4**

**not effective somewhat effective effective exceptionally effective**

**A. Role as Pastoral Caregiver**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NA | 1 | 2 | 3 | 4 |  |
|  |  |  |  |  | Listening to people without personal agenda intruding |
|  |  |  |  |  | Accepting people who are different from yourself |
|  |  |  |  |  | Understanding and discerning the needs of people and situations |
|  |  |  |  |  | Respecting confidential information in an appropriate way |
|  |  |  |  |  | Relating to others in a friendly, positive manner |
|  |  |  |  |  | Being at ease in one-on-one relationships |
|  |  |  |  |  | Being at ease in group relationships |
|  |  |  |  |  | Responding with empathy and resourcefulness to people in times of need |
|  |  |  |  |  | Showing appropriate initiative in responding to pastoral needs of persons |
|  |  |  |  |  | Visiting with members in non-crisis situations |
|  |  |  |  |  | Setting appropriate professional boundaries in care relationships |

Comments:

**B. Role as Worship Leader and Preacher**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NA | 1 | 2 | 3 | 4 |  |
|  |  |  |  |  | Planning well-coordinated and context appropriate worship |
|  |  |  |  |  | Leading public prayer |
|  |  |  |  |  | Using appropriate language style and choice in worship and preaching |
|  |  |  |  |  | Using appropriate voice style in worship and preaching (volume, clarity, inflection) |
|  |  |  |  |  | Using body language and gestures appropriately |
|  |  |  |  |  | Interpreting biblical text faithfully in sermons |
|  |  |  |  |  | Organizing sermons with clarity |
|  |  |  |  |  | Using illustrations in sermons |
|  |  |  |  |  | Making sermons relevant to the needs of the people |

Comments:

**C. Role as Teacher**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NA | 1 | 2 | 3 | 4 |  |
|  |  |  |  |  | Involving learners in the educational process |
|  |  |  |  |  | Setting clear goals and objectives for learners |
|  |  |  |  |  | Selecting concepts appropriate for learners' ages and needs |
|  |  |  |  |  | Sequencing teaching activities in a logical order |
|  |  |  |  |  | Communicating Christian beliefs to persons of various age levels |
|  |  |  |  |  | Using an appropriate variety of teaching methods |
|  |  |  |  |  | Using well-stated questions to stimulate learning |
|  |  |  |  |  | Leading group discussions in a purposeful way |
|  |  |  |  |  | Creating an appropriate physical environment for teaching |

Comments:

**D. Role in the World**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NA | 1 | 2 | 3 | 4 |  |
|  |  |  |  |  | Identifying and analyzing social or community issues |
|  |  |  |  |  | Relating biblical and theological insights to community/world issues |
|  |  |  |  |  | Developing strategies for social change |
|  |  |  |  |  | Enabling awareness of and participation in ministry to the community and world |
|  |  |  |  |  | Integrating concern for personal faith/ethics with concern for social justice |
|  |  |  |  |  | Identifying with and caring for needy persons in the community |
|  |  |  |  |  | Relating the Christian faith to persons outside the church |
|  |  |  |  |  | Utilizing the resources of the church to deal with social issues or community problems |

Comments:

**E. Role as Leader and Administrator**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NA | 1 | 2 | 3 | 4 |  |
|  |  |  |  |  | Supporting the total ministry of the setting with enthusiasm and a cooperative spirit |
|  |  |  |  |  | Communicating in an open, honest and straightforward manner |
|  |  |  |  |  | Analyzing the setting's formal and informal decision-making processes |
|  |  |  |  |  | Exercising authority in appropriate ways |
|  |  |  |  |  | Accepting and learning from criticism |
|  |  |  |  |  | Dealing constructively with conflict |
|  |  |  |  |  | Empowering lay leadership |
|  |  |  |  |  | Making positive contributions in working with groups and committees |
|  |  |  |  |  | Planning and developing programs |
|  |  |  |  |  | Implementing programs |
|  |  |  |  |  | Evaluating programs |
|  |  |  |  |  | Demonstrating a positive, constructive attitude about the denomination |

Comments:

**F. Personal Work Habits**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NA | 1 | 2 | 3 | 4 |  |
|  |  |  |  |  | Developing disciplines for spiritual growth |
|  |  |  |  |  | Managing time for study, work, and personal priorities and responsibilities |
|  |  |  |  |  | Being dependable and completing tasks |
|  |  |  |  |  | Being prepared |
|  |  |  |  |  | Setting realistic work objectives |
|  |  |  |  |  | Managing multiple ministry tasks and demands |
|  |  |  |  |  | Being punctual and keeping appointments |
|  |  |  |  |  | Observing etiquette appropriate to the setting |
|  |  |  |  |  | Setting appropriate professional boundaries |

**GENERAL ASSESSMENT**

**A. Ministry Responsibilities and Covenant**

1. Summarize your ministry responsibilities and tasks/responsibilities completed in your internship setting.

2. Assess your personal and professional growth and learning within each of your established learning goals for each of the four competency areas in your learning covenant.

Ministry Competency:

Leadership Competency:

Spiritual Competency:

Wellness Competency:

3. What other things have you learned about yourself? (e.g., personal and professional identity, faith, decision making, authority, authenticity)

**B. Relationships**

1. Describe your relationship to members of the setting, to institutional structures, to people in authority, and to persons experiencing conflict. Supply specific examples, commenting on the dynamics involved.

**C. Future Steps**

1. Based on this internship experience, what are you discerning as potential next steps? What experiences, resources, settings, goals, etc. do you have curiosity and interest in seeking out next?
2. What are three significant takeaways from this ministry experience that you will carry with you into your next ministry experience?

**D. Integration/Congruence**

1. Reflect upon how your experience in this setting has helped you understand the nature and mission of the church. In light of this reflection, comment upon your image of yourself and your role in the church.
2. Describe experiences, images or resources that have helped you understand the reality of God in the midst of your ministry.

**LOG OF MEETINGS**

Please list dates, times, and a brief summary of topics below for meetings held with your site supervisor, guidance committee, and any others. Include phone, zoom, face-to-face, and other meetings that have contributed to your learning.

Meetings with Site Supervisor

Meetings with Guidance Committee

Meetings with Others

**SIGNATURES**

Signatures of all parties are encouraged but not required if the student includes items they wish not to disclose to their ministry setting. Please contact Dr. Ward in advance, if all parties’ signatures will not be included.

Student Signature and Date

Supervisor Signature and Date

Guidance Committee Chair Signature and Date

Additional Comments: