



First Presbyterian Church OF ATLANTA

ASSOCIATE PASTOR FOR ENGAGEMENT JOB DESCRIPTION

Status: Full-Time
Reports To: Chief Ministry Officer and Scholar in Residence

Summary:

The Associate Pastor for Engagement leads and supports the church's Women's Ministry, Connections Ministry, Social Ventures Ministry, and Single Adult Ministries.

Essential Tasks

Women's Ministry (35%)

Develop and implement organizational structure to support the congregation with a successful, growing, and healthy Women's Ministry.

Develop and implement the annual Women's Retreat.

Support the development, leadership training, and curriculum for Women's Circles, Women's Small Groups, and Women's Bible Studies.

Identify, equip, train, and deploy lay leaders for the Women's Ministry.

Connections Ministry (20%)

Reimagine and reconstitute the congregation's Parish Ministry where members and friends of the church are clustered in neighborhood/regional groups for fellowship and care for those in their parish.

Recruit, train, equip, and deploy "Parish Captains" (members of the church) to coordinate ministry within the parish.

Along with the Senior Pastor, facilitate and help lead the On Ramp (quarterly new members process).

Meet with every new member to help discern their gifts for ministry and plug them into the mission and ministry of FPC.

Epiphany Social Ventures (20%)

Support and help lead our Social Ventures Ministry Team in facilitating the Epiphany program. Epiphany is an incubator for entrepreneurs with innovative ideas to address social challenges. Its goal is to transform how we participate in God's mission for the world by serving people in Atlanta and beyond in fresh and effective new ways.

Pastoral Ministry (15%)

Actively participate in pastoral care ministries; attend weekly pastoral care meeting, Monday's 11:00 a.m.

Officiate weddings, lead funerals, lead in worship, and preach as directed by the Senior Pastor.

Other duties as assigned by the Chief Ministry Officer and Scholar in Residence.

SALT – Single Adult Ministry (10%)

Lead and facilitate ministry opportunities for our Single Adult Ministry (SALT) including Bible Studies, retreats, and fellowship activities.

Qualifications

The Associate Pastor for Engagement is a Contract Call Pastor in the Presbytery of Greater Atlanta, so the incumbent must be committed to working in the congregational context of First Presbyterian Church of Atlanta and embodying its mission and values. He or she must hold a Master of Divinity and must have the mobility and stamina to fulfill the responsibilities outlined above.

Terms of Employment

Salary, benefits, and other terms of employment will be administered in accordance with the policies contained in the First Presbyterian Church of Atlanta Policies and Procedures Manual, a copy of which is provided to each employee.

Note

This description contains the information and facts considered necessary to describe and evaluate the duties of this position fairly and equitably. It should not be considered an exhaustive description of all the work requirements to be performed, but indicates the kinds of duties and levels of responsibility required by the position. The Session may add or remove responsibilities as occasion may require.

Revised **November 2023**